

New York Supreme Court Appellate Division Fourth Judicial Department

**FINAL VOUCHER FOR ASSIGNED APPELLATE COUNSEL**

Title of Appeal \_\_\_\_\_

Appellate Division Docket # \_\_\_\_\_ Assigned Counsel Program File #, if any \_\_\_\_\_

Date Interim Voucher, if any, filed \_\_\_\_\_ (Attach a copy of the Interim Voucher)

Date of Appellate Division Decision/Order \_\_\_\_\_ (Attach a copy of the Decision/Order)

**Attach your own letterhead with statement of services and disbursements, itemized by date, type of services or disbursements, and amount of time expended (in tenths of hour).**

Total hours spent on appeal to date: \_\_\_\_\_ Hours allocated as follows:

Review record: \_\_\_\_\_ Communication with client: \_\_\_\_\_ Legal research: \_\_\_\_\_

Prepare brief: \_\_\_\_\_ Communication with court: \_\_\_\_\_ Oral argument/motions: \_\_\_\_\_

Other work (specify nature): \_\_\_\_\_

Fee requested \$ \_\_\_\_\_ Disbursements \$ \_\_\_\_\_ Total Fee and Disbursements \$ \_\_\_\_\_

**ATTORNEY'S CERTIFICATION OF CLAIM**

\_\_\_\_\_, certifies, under penalty of perjury, that I represented

the above named \_\_\_\_\_ pursuant to County Law §722; that I am the claimant herein; that the above amount and any attached schedules are just, true, and correct; that no part thereof has been paid except as stated therein; and that the balance therein stated is actually due and owing and no reimbursement or compensation has been applied for or received in the same case from any source.

DATED: \_\_\_\_\_

\_\_\_\_\_  
Assigned Counsel

**ADMINISTRATIVE APPROVAL OF VOUCHER**

Recommendation: \_\_\_\_\_

DATED: \_\_\_\_\_

\_\_\_\_\_  
Assigned Counsel Administrator

**JUDICIAL APPROVAL OF FEES AND DISBURSEMENTS**

The within voucher has been approved by the Appellate Division, Fourth Department, in the amount of \$ \_\_\_\_\_ for services and \$ \_\_\_\_\_ for disbursements, totalling \$ \_\_\_\_\_

DATED: \_\_\_\_\_

\_\_\_\_\_  
Presiding/Associate Justice

**Note:** While time expended is an important consideration in fixing fees, the Court also gives great weight to other factors, such as the difficulty of the case, the diligence with which the assignment was completed, and the competence and skill of counsel in the performance of services. Please note that for services rendered prior to 1/1/04, section §722 of the County Law limits compensation for services on a felony appeal to a maximum of \$1,200 and on any other criminal, habeas corpus or Family Court appeal to a maximum of \$800, absent a showing of extraordinary circumstances. For services rendered after 1/1/04, §722 limits compensation for any appeal to \$4,400, absent a showing of extraordinary circumstances.