

## **Practices for Part 3**

### **Motion Practice**

- 1) In accordance with Commercial Division Rule 24(c), the parties are to call, rather than write, Chambers before a motion is filed.
- 2) All papers submitted in connection with a motion must be numbered and include the motion sequence number.
- 3) Courtesy copies are not accepted unless otherwise directed.
- 4) At the conclusion of oral argument, the movant is to order the transcripts and have a copy sent to the Court.

### **Communications with the Court**

- 1) Neither Judge Bransten nor any of her court attorneys will speak to any litigant ex parte.
- 2) Communications are to be in the form of a telephone call (not in writing), unless otherwise directed.
- 3) If a party seeks an adjournment on any scheduled appearance, she/he must first, along with the other parties, contact Chambers and speak with Jennifer G. Schecter, Esq., April Chang, Esq., or Daniel K. Wiig, Esq. Parties cannot stipulate to an adjournment without the Court's permission.
- 4) All inquires regarding appearances, other than adjournment requests, must be directed to Debora Woodley in the Part.
- 5) All written correspondence, if permission is granted, should be sent to the Courtroom, 60 Centre Street, Room 442. Parties are not permitted to fax anything without first obtaining permission from the Court.

### **Discovery Conferences and Disputes**

- 1) Discovery disputes are to be resolved through a conference with the Court (not through motion practice) unless otherwise directed.
- 2) At a discovery conference, the parties are to bring copies of prior discovery orders.