

CIVIL COURT OF THE CITY OF NEW YORK

DIRECTIVES AND PROCEDURES

Subject: Suspension of New Filings Category:

Eff. Date: March 23, 2020

DRP- 207

Class: LT-10

GP-10

SC-10

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**BACKGROUND**

In light of the ongoing Coronavirus public health emergency; and consistent with the Governor of New York’s Executive Order 202.8, dated March 20, 2020, tolling time limits for commencement and filing of new actions and proceedings; and consistent with the Chief Administrative Judge’s Order 78/20, dated March 22, 2020, limiting the filing of papers with the County Clerk and/or the Clerk of the Court to essential matters, the Court is temporarily not accepting new filings of non-emergency matters, in order to minimize courthouse foot traffic and prevent the spread of infection.

**DIRECTIVE**

Effective immediately, the Clerk of the Civil Court is directed to accept for filing only such essential matters as provided in Exhibit A of Administrative Order 78/20, including applications related to landlord lockouts, applications for emergency apartment repairs, applications for post-eviction relief and applications to stay enforcement of judgments previously issued in consumer debt actions.

Filing of new actions and proceedings, including proceedings seeking residential or commercial evictions, is presumptively non-essential and shall not be accepted for filing by the Clerk. Any party or their counsel who wishes to file such papers with the Clerk may make an application to the Administrative Judge or his judicial designee for leave to file on an emergency basis.

This directive shall remain in effect until such time as the current public health crisis is abated, or until this directive is rescinded, whichever comes first.

Dated: March 23, 2020

\_\_\_\_\_/S/\_\_\_\_\_  
Hon. Anthony Cannataro  
Administrative Judge  
Civil Court of the City of New York