



Order Granting Name Change and/or Sex Designation Change for Legally Incapacitated Person (LIP)

UCS-NCO3 (12/2021)

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_____ Court
 County of _____
 Present: Hon. _____
 In the Matter of the Application of:

 As Legal Guardian of (LIP):

Index #: _____

Upon the Petitioner's application on behalf of the LIP, _____, verified on the _____ day of _____, 20__ for a **Name Change** and/or **Sex Designation Change**, and the Court being satisfied that said petition is true, and that there is no reasonable objection to the change(s) proposed, and that the interests of the LIP will be substantially promoted by the change; it is hereby,

SECTION A: NAME CHANGE *(complete this section for a name change)*

ORDERED that, LIP having been born on (Month/Day/Year) _____ in _____ and having provided the following proof of birth:

Certified copy of birth certificate number _____ issued by the _____ Department of Health; or

Certified transcript of birth certificate number _____ issued by the _____ Department of Health; or

Certificate from Commissioner of _____ Department of Health stating no birth certificate is available; or

Other: _____;

LIP is authorized to assume the name of _____ in place of LIP's present name, _____, and LIP shall be known by no other name; and it is further,

OPTIONAL PROVISIONS *(check all that apply):*

ORDERED that Petitioner shall serve a certified copy of this order upon the following parties based upon the following reasoning and good cause:

ORDERED that Petitioner shall serve a certified copy of this order upon the following city, state or federal agencies based upon the following reasoning and good cause:



ORDERED that, LIP having been convicted of an offense listed in Civil Rights Law section 64(2)(a), the court clerk shall deliver a certified copy of this order by first-class mail to the Division of Criminal Justice Services; and it is further,

ORDERED that, LIP being responsible for child support obligations pursuant to a court order, Petitioner shall deliver a certified copy of this order by first-class mail to the following court that issued the child support order: _____ and the Child Support Collection Unit: _____; and it is further,

ORDERED that, LIP being responsible for spousal support obligations pursuant to a court order, Petitioner shall deliver a certified copy of this order by first-class mail to the following court that issued the spousal support order: _____; and it is further,

ORDERED at Petitioner’s request or sua sponte that the court record of this name change proceeding is sealed pursuant to the Court’s finding that an open record of LIP’s name change would jeopardize LIP’s personal safety based upon the totality of the circumstances and may be opened only by court order for good cause shown or at Petitioner’s request; and it is further,

SECTION B: SEX DESIGNATION CHANGE *(complete this section for a sex designation change)*

ORDERED that, Petitioner having attested to LIP’s gender identity or to the reason for the sex designation change, LIP is authorized to assume the proposed sex designation of _____; and it is further,

OPTIONAL PROVISIONS *(check all that apply):*

ORDERED that LIP is authorized to amend their sex designation on the following identity documents:

ORDERED at Petitioner’s request or sua sponte that the court record of this sex designation change proceeding is sealed and may be opened only by court order for good cause shown or at Petitioner’s request; and it is further,

ORDERED that this Order be entered and the papers on which it was granted be filed in the office of the County Clerk of _____ County; and it is further,

ORDERED that the authorizations contained herein are contingent upon full compliance with the provisions and directives of this order.

Dated: _____

Judge Signature