



Order Granting Name Change and/or Sex Designation Change for Individual Adult (person 18 or over)

UCS-NCO1 (07/2023)

Page 1 of 2

nycourthelp.gov

_____ Court
County of _____

Present: Hon. _____

In the Matter of the Application of: _____

Index Number: _____

Upon the Petitioner's application verified on _____ for a **Name Change**
Sex Designation Change, and the Court being satisfied that said petition is true and that there is no reasonable objection to the change(s) proposed; it is hereby,

SECTION A: NAME CHANGE (complete this section for a name change)

ORDERED that Petitioner, having been born on _____ in _____ and having provided the following proof of birth:
Certified copy of birth certificate number _____ issued by: _____,
Certified transcript of birth certificate number _____ issued by: _____,
Certificate from _____ stating that no birth certificate is available,
Other: _____,
is authorized to assume the name of _____ in place of Petitioner's present name, _____, and Petitioner shall be known by no other name; and it is further,

OPTIONAL PROVISIONS (check all that apply):

ORDERED that Petitioner shall serve a certified copy of this order upon the following parties based upon the following reasoning and good cause:

ORDERED that Petitioner shall serve a certified copy of this order upon the following city, state or federal agencies based upon the following reasoning and good cause:

ORDERED that, Petitioner having been convicted of an offense listed in Civil Rights Law section 64(2)(a), the court clerk shall deliver a certified copy of this order by first-class mail to the Division of Criminal Justice Services; and it is further,

ORDERED that Petitioner, being responsible for child support obligations pursuant to a court order, shall deliver certified copies of this order by first-class mail to the following court that issued the child support order: _____ and to the Child Support Collection Unit: _____; and it is further,

ORDERED that Petitioner, being responsible for spousal support obligations pursuant to a court order, shall deliver a certified copy of this order by first-class mail to the following court that issued the spousal support order: _____; and it is further,

SECTION B: SEX DESIGNATION CHANGE (complete this section for a sex designation change)

Please note:

- A court order is not required under New York law to change your sex designation on an identity document (birth certificate, driver's license, photo ID, etc.) issued in New York.
- Every state has its own requirements for a sex designation change. If you want to change an identity document issued in another state, you should check that state's requirements.
- This is a declaratory judgment. A declaratory judgment states a fact under the law. This sex designation change order legally recognizes your gender identity.

ORDERED that Petitioner, having attested to their gender identity or to the reason for the sex designation change, is authorized to assume the proposed sex designation of _____; and it is further,

SECTION C: GENERAL PROVISIONS (complete this section for all orders)

ORDERED that, upon receipt of this order from the court, the Clerk of the Court shall enter the order and shall file the papers upon which it was granted; and it is further,

OPTIONAL PROVISION (check if applicable):

ORDERED at Petitioner's request sua sponte that all paper and electronic records of this court proceeding are sealed and may be opened only by court order for good cause shown or at Petitioner's request; and it is further,

ORDERED that the authorizations contained herein are contingent upon Petitioner's full compliance with the provisions and directives of this order.

Dated: _____

Judge Signature