

*(Place your program logo, address, phone and fax, website information here)*

### REFERENCE QUESTIONNAIRE

TO: \_\_\_\_\_ DATE: \_\_\_\_\_  
RE: \_\_\_\_\_, Volunteer Applicant

Please respond by \_\_\_\_\_.

*The above referenced person has applied to become a volunteer with (Insert your program name) and has given you as a reference. CASA volunteers are appointed by Family Court Judges to promote the best interests of children who have been abused or neglected, gathering and reporting pertinent information to the Court. It is important that you openly and candidly give your views about this applicant since he/she will be working directly with vulnerable children and those directly involved in their well being. The information you provide will enable us to assess the applicant's ability to serve as a volunteer for CASA. Thank you.*

***This information will remain confidential.***

How long have you known the applicant? \_\_\_\_\_  
In what capacity? \_\_\_\_\_

Please check any of the below qualities you believe the applicant possesses:

<input type="checkbox"/> Patient	<input type="checkbox"/> Impatient	<input type="checkbox"/> Objective	<input type="checkbox"/> Distant	<input type="checkbox"/> Empathetic
<input type="checkbox"/> Compassionate	<input type="checkbox"/> Confrontational	<input type="checkbox"/> Stern	<input type="checkbox"/> Confident	<input type="checkbox"/> Provoking
<input type="checkbox"/> Understanding	<input type="checkbox"/> Conciliatory	<input type="checkbox"/> Hot Tempered	<input type="checkbox"/> Easily Upset	<input type="checkbox"/> Stable
<input type="checkbox"/> Cheerful	<input type="checkbox"/> Somber	<input type="checkbox"/> Shy	<input type="checkbox"/> Persistent	<input type="checkbox"/> Solemn
<input type="checkbox"/> Challenging	<input type="checkbox"/> Friendly	<input type="checkbox"/> Accepting	<input type="checkbox"/> Determined	<input type="checkbox"/> Other

Please rate your answers based on the scale below:

**1 Strongly Agree    2 Agree    3 Disagree    4 Strongly Disagree    5 Unsure/Don't Know**

1. I know the applicant well.

1       2       3       4       5

2. The applicant demonstrates an ability to be adaptable to various circumstances.

1       2       3       4       5

3. The applicant demonstrates an ability to assume responsibility.

1       2       3       4       5

4. The applicant demonstrates the ability to complete projects and activities.

1       2       3       4       5

5. The applicant demonstrates the ability to handle confidential information.

1       2       3       4       5

6. The applicant is able to handle stressful situations in a composed manner.

1       2       3       4       5

7. The applicant is objective and non-judgmental of the behavior and/or lifestyle of others.

