



Notice of Court Date: Eviction Case

Landlord: attach this form to your petition. If you want an eviction for unpaid rent only, this is the wrong form. Use form UCS-LTN1 instead.

UCS-LTH1 (05/2024)

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nycourthelp.gov

County of _____ City Town Village District Court

Index Number: _____

Name of Court: _____

Landlord: the name of the court is usually a location, like Buffalo City Court or Concord Town Court. For Suffolk County District Court, write the district number and location, like 2nd District Lindenhurst.

TO: Tenant/Occupant (Respondent): _____
Names of all tenants/occupants the landlord is asking the court to evict.

Property Address: _____

FROM: Landlord (Petitioner): _____
Name of landlord or owner asking the court to evict the tenant/occupant.

Landlord's Address: _____
Landlord: write your business address if you have one or your home address if you don't.

Landlord's Phone No.: _____
Landlord: write your business number if you have one or your home number if you don't.

Warning! Your landlord is asking the court to evict you. If you do not want to be evicted, you **must** go to court on the date and time below. If your name is not on this form but you live at this address, you have a right to go to court.

Your landlord is also asking for a money judgment.



Go to Court on

Date: _____ (mm/dd/yyyy)

Time: _____ AM PM

Court address: _____

Courtroom #: _____

Acuda al tribunal

Fecha

Hora

Dirección del tribunal

de sala

How to Respond to the Petition

1. Your response to the Petition is called an Answer. You can speak your Answer in court. Or you can write your Answer and take it with you to court.
2. Your Answer tells your side of the case and the reasons why you should be allowed to stay. These reasons are called defenses. If you do not tell the court about a defense, you might not be able to use it to support your case or any other case. You may also talk about money that the landlord owes you. These are called counterclaims. Learn more about *Answers* at: nycourts.gov/forms/landlordtenant/.

Need more time to get ready for court?

You have a right to postpone the case for 14 days, but you must go to court and ask for the postponement. (RPAPL 745)



Landlord's Lawyer's Signature (Landlord: If you do not have a lawyer, skip this section and bring your papers to court for the judge or clerk to sign. If you do have a lawyer, ask your lawyer to fill in this section.)

Lawyer Signature

Print Lawyer Name

____/____/____
Date

Lawyer Address

(____) ____-____

Lawyer Phone

Lawyer Email

Court Signature (The court's signature is required if the landlord does not have a lawyer.)

Signature of Judge Clerk

Judge/Clerk Name

____/____/____
Date

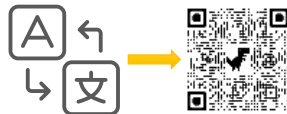
Resources for Landlords and Renters

Translation of this Form

nycourts.gov/forms/landlordtenant/

• Spanish | español

• ASL | Video 



Free Interpreters

Spoken & Sign Language 

1-800-COURT-NY

(1-800-268-7869)

nycourts.gov/courtinterpreter

courtinterpreter@nycourts.gov 

Find a Lawyer Legal Help & Information



• nycourts.gov/courthelp/Homes/evictions.shtml

• lawhelpny.org

• tenanthelpny.org

• NYS Bar Association Lawyer Referral Service
(low cost), findalawyernys.org



ADA Accommodations

1-800-COURT-NY

(1-800-268-7869)

nycourts.gov/accessibility

ada@nycourts.gov 

Financial Help from 2-1-1

• Call 211

• Go to www.211.org

• Get 211 help at some courthouses 