

**State of New York  
Court of Claims**

\_\_\_\_\_,  
\_\_\_\_\_

Claimant(s)

v.

\_\_\_\_\_,  
\_\_\_\_\_

Defendant(s)

**Affidavit of Service**

Claim No. \_\_\_\_\_

Assigned Judge:  
\_\_\_\_\_

State of New York                    )  
County of \_\_\_\_\_               )ss:

\_\_\_\_\_, being duly sworn, deposes and says:

I am over the age of eighteen (18) years, and on \_\_\_\_\_, 20\_\_\_\_, I served a true copy of the attached \_\_\_\_\_ in the following manner:

**(For a Claim):**

**by mailing it** in a sealed envelope, **certified mail, return receipt requested**, with postage prepaid, in a post office or official depository of the United States Postal Service within the State of New York, addressed to the last known address of the addressee as follows:

**OR**

**by delivering it** to the following person(s) at the address(es) indicated below:

**(For a Notice of Motion and Supporting Papers):**

by mailing them in a sealed envelope, with postage prepaid, in a post office or official depository of the United States Postal Service within the State of New York, addressed to the last known address of the addressee as follows:

\_\_\_\_\_  
(Signature)

Sworn to before me this \_\_\_\_ day  
of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public