

EMPLOYMENT
OPPORTUNITY
ANNOUNCEMENT
STATE OF NEW YORK
UNIFIED COURT SYSTEM

### **PLEASE POST**

ANNOUNCEMENT NO. 26411

The Supreme Court, Kings County - Criminal Term is currently seeking applications for an attorney in the Court's Law Department. The position will be filled in one of the following titles depending upon the qualifications and experience of the applicant selected. Applicants should specify the position title or titles for which they wish to be considered.

POSITION TITLE: ASSOCIATE COURT ATTORNEY JG - 30

**BASE SALARY:** \$116,156 + \$4,635 Location Pay

QUALIFICATIONS: Admission to the New York State Bar and Five (5) years of relevant legal experience, including up to 18

months of pre-admission experience.

#### **DISTINGUISHING FEATURES OF WORK:**

Associate Court Attorneys research and analyze complex legal issues and questions raised in civil and criminal cases heard in trial courts or on appeal to certain County Courts and may be responsible for supervision of court attorneys and support staff who are located in one or more courts situated throughout a county, judicial district, or department. They serve in a confidential capacity and work with substantial independence from supervision in units located in the Court of Claims or special parts in the Supreme Court or in County, District, Family, and Surrogate's Courts in counties entirely within cities or in counties that have populations exceeding 400,000.

**POSITION TITLE**: SENIOR COURT ATTORNEY JG - 26

**BASE SALARY:** \$93,782 + \$4,635 Location Pay

QUALIFICATIONS: Admission to the New York State Bar and Two (2) years of relevant legal experience, including up to 18

months of pre-admission experience.

#### **DISTINGUISHING FEATURES OF WORK:**

Senior Court Attorneys research and analyze complex legal issues and questions raised in civil and criminal cases heard in trial courts or on appeal to certain County Courts and may be responsible for supervision of court attorneys and support staff who are located in one or more courts situated throughout a county, judicial district, or department. They serve in a confidential capacity and work with substantial independence from supervision in units located in the Court of Claims or special parts in the Supreme Court or in County and Surrogate's Courts in counties entirely within cities or in counties that have populations exceeding 400,000.

POSITION TITLE: COURT ATTORNEY JG - 23

**BASE SALARY:** \$79,805 + \$4,635 Location Pay

**QUALIFICATIONS:** Admission to the New York State Bar; or Graduation from an accredited law school and admission to the

New York State Bar within 18 months of appointment.

# **DISTINGUISHING FEATURES OF WORK:**

Court Attorneys research and analyze legal issues and questions raised in civil and criminal cases heard in trial courts or on appeal to certain County Courts. They also perform other related duties. Court Attorneys serve in a confidential capacity and work for the court under supervision in units located in special parts of the Supreme Court or in County and Surrogate's Courts in counties entirely within cities or in counties that have populations exceeding 400,000.

**LOCATION:** Supreme Court - Criminal Term, Kings County

**CLASSIFICATION:** Non-Competitive/Confidential

**ASSIGNMENT:** There is currently two positions available in the Criminal Term. Duties include but are not limited to: researching and analyzing complex legal issues; drafting confidential opinions and orders for suppression decision, omnibus,440 and resentencing motions; conferring with district attorneys and defense attorneys regarding legal issues and cases over standards and goals and assisting Judges without court attorneys as needed by the Administrative Judge or the Chief Clerk.

**GENERAL INFORMATION:** The above statements are intended to describe the general nature and level of work being performed by persons assigned to this title. They do not include all job duties performed by employees in the title, and every position does not necessarily require these duties. Although a position is available and situated at a specific location, the appointee may be subject to reassignment to any position in the same title in this promotion unit dependent upon the needs of the Unified Court System. All applications received from this announcement may be used to fill any vacancies in this title that may occur in this court or agency within the next six (6) months. Position(s) available at the present time: <u>1</u>.

APPLICATION PROCEDURES: All interested persons meeting the minimum qualifications are encouraged to submit a UCS-5 Application for Employment form (obtainable from any administrative office in a court building or on the web at <a href="https://www.nycourts.gov/careers/UCS5.pdf">www.nycourts.gov/careers/UCS5.pdf</a>) and a resume by email to <a href="https://www.nycourts.gov/careers/UCS5.pdf">KSCriminal-Employment@nycourts.gov</a> (please reference posting #26411 in subject line) or by mail to:

LINDSAY COUNCIL
SUPREME COURT, KINGS COUNTY - CRIMINAL TERM
HUMAN RESOURCES DEPARTMENT
320 JAY STREET, ROOM 4.110
BROOKLYN, NY 11201

## APPLICANTS ARE ENCOURAGED TO COMPLETE THE EQUAL EMPLOYMENT OPPORTUNITY DATA COLLECTION FORM.

POSTING DATE: February 20, 2024 APPLICATIONS MUST BE POSTMARKED OR RECEIVED BY: March 19, 2024

The New York State Unified Court System is an equal opportunity employer, and does not discriminate on the basis of race, color, religion, gender (including pregnancy and gender identity or expression), national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, parental status, military service, or other non-merit factor.