



UCS-23

EMPLOYMENT
OPPORTUNITY
ANNOUNCEMENT
STATE OF NEW YORK
UNIFIED COURT SYSTEM

PLEASE POST
ANNOUNCEMENT NO. 53208

The Appellate Division, Third Judicial Department is recruiting for one (1) position in the Attorney series. The position filled will be in either of the following titles and the titles utilized will depend, in part, on the qualifications of the applicant selected. Applicants should specify the position title or titles for which they wish to be considered.

POSITION TITLE: SENIOR ATTORNEY **JG: 26**

BASE SALARY: \$87,520

QUALIFICATIONS: Admission to the New York State Bar and two (2) years of service in the Attorney title; or equivalent legal experience.

DISTINGUISHING FEATURES OF WORK:

With substantial independence from supervision, Senior Attorneys serve in a confidential capacity and research legal questions and issues, organize investigations, prepare and present cases before Administrative tribunals and courts, and perform other related duties. Senior Attorneys provide legal research and advocacy services in the Mental Hygiene Legal Service, attorney disciplinary committees, 18B panel administration, or other such units. They may also oversee a departmental law guardian program.

POSITION TITLE: ASSOCIATE ATTORNEY **JG: 28**

BASE SALARY: \$97,522

QUALIFICATIONS: Admission to the New York State Bar and two (2) years of service in the Senior Attorney title; or equivalent legal experience.

DISTINGUISHING FEATURES OF WORK:

Associate Attorneys serve in a confidential capacity and research legal questions and issues, organize complex investigations, prepare and present complex cases before administrative tribunals and trial and appellate courts, and perform other related duties. Associate Attorneys provide legal research and advocacy services in the Mental Hygiene Legal Service, attorney disciplinary committees, 18B panel administration, or other such units. They may also oversee a departmental law guardian program.

LOCATION: APPELLATE DIVISION, THIRD JUDICIAL DEPARTMENT
MENTAL HYGIENE LEGAL SERVICE
OGDENSBURG, NY

CLASSIFICATION: Non-Competitive/Confidential

ASSIGNMENT: This position will be assigned to the Ogdensburg Regional Office of the Mental Hygiene Legal Service. Attorneys for the Mental Hygiene Legal Service routinely appear in civil commitment, treatment over objection and guardianship proceedings. The attorney selected for this position will provide direct legal representation and non-legal advocacy services to persons with mental disabilities in the Fourth Judicial District. The attorney will routinely represent individuals in annual review proceedings under the Sex Offender Management and Treatment Act. Litigation and trial experience are preferred. A valid driver's license and reliable vehicle are required.

GENERAL INFORMATION: The above statements are intended to describe the general nature and level of work being performed by persons assigned to this title. They do not include all job duties performed by employees in the title, and every position does not necessarily require these duties. Although a position is available and situated at a specific location, the appointee may be subject to reassignment to any position in the same title in this promotion unit dependent upon the needs of the Unified Court System. All applications received from this announcement may be used to fill any vacancies in this title that may occur in this court or agency within the next six (6) months. Position(s) available at the present time: 1. Special arrangements for the disabled may be made by contacting this office at 518-471-4730 prior to the interview.

APPLICATION PROCEDURES: All interested persons meeting the minimum qualifications are encouraged to submit a UCS-5 Application for Employment form (obtainable from any administrative office in a court building or on the web at www.nycourts.gov/careers/UCS5.pdf) and a cover letter, resume and references by email to AD3-Employment@nycourts.gov or mail to:

Robert D. Mayberger
Clerk of the Court
Appellate Division, Third Department
P. O. Box 7288, Capitol Station
Albany, New York 12224

[APPLICANTS ARE ENCOURAGED TO COMPLETE THE EQUAL EMPLOYMENT OPPORTUNITY DATA COLLECTION FORM.](#)

New hires must be fully vaccinated against the COVID-19 virus by the date of hire, unless granted a reasonable accommodation due to disability or religion.

POSTING DATE: June 27, 2022

APPLICATIONS MUST BE POSTMARKED OR RECEIVED BY: July 25, 2022

The New York State Unified Court System is an equal opportunity employer, and does not discriminate on the basis of race, color, religion, gender (including pregnancy and gender identity or expression), national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, parental status, military service, or other non-merit factor.
