



PLEASE NOTE: You must submit an affidavit explaining why service was not made within the time limit or otherwise justify why the time to serve should be extended. This can be done before or after the time to serve has expired.


For help in completing this form, click on the yellow question marks or comment symbol for instructions. Please make sure that your **Highlight Fields** option is on so that the fields that need to be completed are light blue in color on the form. Turn it on by clicking on the **Highlight Fields** button that is on the far right side of the purple message bar.

 At a Term of the Supreme Court of the State of New York, held in and for the County of _____ at the Courthouse thereof, located at _____, New York, on the ____ day of _____, 20__.


PRESENT: HON. _____ 
Justice of the Supreme Court


 _____
Plaintiff(s),

- vs -

 _____
Defendant(s). _____X

**ORDER EXTENDING
PLAINTIFF'S TIME TO
SERVE THE SUMMONS**

Index No.: _____ 

 Now upon reading and filing the annexed affidavit(s) of _____, sworn to on the ____ day of _____, 20__, and the exhibits attached thereto, and after due deliberation having been held thereon,

 Now upon motion of _____, it is hereby

Ordered that the time for the Plaintiff(s) to serve the summons is hereby extended for an additional period of 120 days from the date of this Order.

ENTER

 _____
J.S.C.