

STATE OF NEW YORK }
COUNTY OF SUFFOLK } ss:

I, _____, being duly sworn, deposes and says:
Print your name

I reside at: _____,
Insert your complete address

and am over 18 years of age, and not a party to this action.

On the _____ day of _____, 20____, at _____ o'clock in the
insert date insert month year hour

~~FORE NOON~~ AFTERNOON, I served the within _____
Strike out the inappropriate phrase *Insert the name of the documents served, i.e., the summons, complaint, order, etc.*
Attach a copy of the document to this Affidavit of Service

upon _____, known to me to be the defendant named therein
insert defendant's name here

by delivering to and leaving with HIM ~~HER~~ personally, at _____
Strike out *insert the address where you served the defendant*

Town of _____, County of Suffolk, State of New York, a true copy thereof.
Insert Town where you served the defendant

Said individual had the following characteristics:

Sex: _____ color of skin: _____ color of hair: _____

approximate age: _____ approximate weight: _____ approximate height: _____

other distinguishing characteristics: _____

Sworn to before me on this

Your Signature

_____ day of _____, 20____
Day Month Year

Notary/Clerk of Court