



STATE OF NEW YORK UNIFIED COURT SYSTEM
SUFFOLK COUNTY DISTRICT COURT
 400 Carleton Avenue - Central Islip - New York 11722
nycourts.gov/suffolkdistrict
 (631) 853-7500

CERTIFIED TRANSCRIPTS / CERTIFICATES OF DISPOSITION

NAME _____ **DATE OF BIRTH** _____

STREET _____ **CITY** _____ **STATE** _____ **ZIP** _____

PHONE # _____

LAWS VIOLATED _____ **DATE OF VIOLATION** _____

DATE OF DISPOSITION _____ **DOCKET NUMBER** _____
 (NECESSARY IF A TRAFFIC CASE PRIOR TO JULY 1,1996)

REASON FOR TRANSCRIPT: _____
 (e.g. License suspension, employment, any licensing or permits)

YOU MUST ATTACH A \$5 MONEY ORDER, CERTIFIED CHECK OR ATTORNEY'S CHECK PAYABLE TO "FIRST DISTRICT COURT" FOR EACH DOCKET NUMBER. ALSO INCLUDE A SELF-ADDRESSED STAMPED ENVELOPE.

***** MAIL TO SUFFOLK DISTRICT COURT, ATTN: TRAFFIC/CRIMINAL ROOM 220 (TRANSCRIPTS)
 400 CARLETON AVENUE, CENTRAL ISLIP NY 11722**

TODAY'S DATE: _____

*** TRANSCRIPT REQUESTS ARE COMPLETED IN THE ORDER IN WHICH THEY ARE RECEIVED.

*** ALL REQUESTED INFORMATION MUST BE FILLED IN, OR YOUR REQUEST WILL BE RETURNED.

*** SHOULD YOU NEED ANY ADDITIONAL INFORMATION, CONTACT CENTRAL RECORDS IN YAPHANK FOR YOUR ARREST RECORD (631) 852-6015.

IF YOU WERE A YOUTHFUL OFFENDER OR YOUR CASE WAS SEALED, ADDITIONAL PROCEDURES MUST BE FOLLOWED :

IF YOU WERE ADJUDICATED AS A YOUTHFUL OFFENDER, PLEASE SIGN [FORM #1](#) BEFORE A NOTARY PUBLIC AND RETURN IT ALONG WITH THE FEE AND A SELF-ADDRESSED STAMPED ENVELOPE.

IF YOUR CASE WAS SEALED PURSUANT TO CPL 160.50 AND YOU WANT THE TRANSCRIPT SENT TO YOU, COMPLETE [FORM #2](#).

IF YOU WANT IT SENT TO SOMEONE ELSE, COMPLETE [FORM #3](#).

IN ANY CASE, THE FORMS MUST BE RETURNED ALONG WITH THE FEE AND A SELF-ADDRESSED STAMPED ENVELOPE.

DISTRICT COURT OF THE COUNTY OF SUFFOLK
First District

People of the State of New York
-against-

Affidavit of Accused Person, Designating
an Agent to Access Sealed Records
pursuant to CPL 160.50.1(d)

Defendant

Docket No. _____

STATE OF NEW YORK)
COUNTY OF SUFFOLK) SS.:

The above-named defendant, being duly sworn, deposes and says:

The above-captioned action was filed in First District Court, County of Suffolk, State of New York, charging me with the offenses _____

I was born on _____, and currently reside at _____

At the time that the above-captioned action was commenced, I resided at _____

I understand that these records have been sealed pursuant to CPL 160.50, which permits that these records may only be made available to me, a person designated as my agent, and certain other parties designated in CPL160.50.1(d).

I hereby designate _____, born on _____, currently residing at _____, as my agent to whom records of the above-captioned criminal action may be made available.

The records to be made available to the above-designated agent shall comprise of

- a complete transcript of the above action.
-

I further understand that the person designated by me as my agent is not bound by the statutory sealing requirements of CPL 160.50.1(d).

sign in the presence of a notary _____

print name _____

On this ___ day of _____, 20___, before me personally came _____, known to me, or satisfactorily proven to me, to be the person described in and who executed the foregoing instrument and acknowledged that he executed the same

Notary Public
affix stamp / seal