

REQUEST FOR SURROGATE'S COURT ACTION

NAME OF MATTER: _____ FILE NO.: (If assigned): _____

NATURE OF PROCEEDING

[] Administration

- [] Temporary Letters are being sought
- [] Citation required
- [] Objection to Administration

[] Probate

- [] Preliminary Letters are being sought
- [] Citation required
- [] Objection to Probate

[] Voluntary Administration

- [] Number of Certificates requested: _____

[] Accounting Proceeding

- [] Estate [] Citation required
- [] Testamentary Trust [] Citation required
- [] Inter Vivos Trust [] Citation required

[] Construction Proceeding

- [] Citation required

[] Advice and Direction

- [] Citation required

[] Answer or Objection (other than to Probate or Administration)

[] Appointment of successor fiduciary

[] Proceeding to compel accounting

[] Proceeding to continue a business

[] Proceeding to open a safe deposit box

[] Discovery Proceeding

[] Proceeding to determine the right of election

[] Application of fiduciary to resign

[] Proceeding to compel the production of a Will

[] Other:

[] Check [] Cash [] Paid on NYSCEF []

In the amount of _____ applied as follow:

Filing fee _____ Certified Copies _____
 Certificates _____ Other _____

Date: _____

Filed by Name _____
 Address _____
 Telephone No. _____
 Email _____

(Effective 8/1/21)

REQUEST FOR SURROGATE'S COURT ACTION

NAME OF MATTER: _____ FILE NO.: (If assigned): _____

NON PROCEEDING RELIEF

- Reissue of Short forms - Letters Testamentary Number _____
 - Reissue of Short forms - Letters of Administration Number _____
 - Reissue of Short forms - Letters Trusteeship Number _____
 - Reissue of Short forms - other Number _____
- describe: _____

Search of safekeeping for Will on file
 Most recent address of decedent _____

Prior addresses of decedent _____

Certification of documents
 Describe the document(s) to be certified: _____

Exemplification of documents
 Describe the document(s) to be exemplified: _____

- Disclaimer and Renunciation
- Right of Election
- Inventory of Assets
- Informal Closing
- Releases
- Other: _____

Check **Cash** **Paid on NYSCEF**

In the amount of _____ applied as follow:

Filing fee _____ Certified Copies _____

Certificates _____ Other _____

Date: _____

Filed by Name _____

Address _____

Telephone No. _____

Email _____