

INSTRUCTIONS: FILL IN THE NAMES OF THE PARTIES TO THIS CASE AND THE INDEX NUMBER. COMPLETE THE BLANK SPACES NEXT TO THE INSTRUCTIONS PRINTED IN BOLD TYPE. PRINT AND USE BLACK INK ONLY [OTHER BLANK SPACES FOR COURT USE].

At IAS Part ____ of the
Supreme Court of the State
of New York, held in for
the County of Queens at the
Courthouse thereof, 88-11
Sutphin Boulevard, Jamaica,
N.Y., on the ____ day of
____, 200__.

PRESENT: HON. _____
Justice of the Supreme Court

In the Matter of the Application of

[INSERT NAMES] Plaintiff(s)/Petitioner(s),
For permission to Prosecute as a Poor Person
an Action/Proceeding

- against -

[INSERT NAMES] Defendant(s)/Respondent(s)

Upon the annexed affidavit of _____ [INSERT
YOUR NAME], the verified complaint/petition sworn to _____
_____ 200__ [INSERT DATE AFFIDAVIT SWORN TO IN THE
PRESENCE OF A NOTARY PUBLIC] and the certificate of _____
_____ ESQ., dated _____ [INSERT
NAME AND DATE IF SUBMITTED, DELETE IF NOT SUBMITTED]

And it being alleged that said plaintiff/petitioner has a good
cause of action or claim based upon _____

[BRIEFLY DESCRIBE THE UNDERLYING FACTS OF YOUR CAUSE OF ACTION OR
CLAIM]

And it being alleged that he/she is unable to pay the costs, fees and expenses to prosecute this action, and that there is no other person beneficially interested in the action thereof,

Now on motion of _____ [INSERT YOUR NAME] plaintiff/petitioner [CIRCLE ONE], it is hereby

ORDERED that:

A _____ The motion is denied on the grounds that the plaintiff/petitioner failed to make

1 _____ A sufficient showing of a meritorious cause of action and/or

2 _____ A sufficient showing of indigence

Papers may be resubmitted upon payment of fees, in a timely manner

OR

B _____ The motion is granted and the petitioner/plaintiff _____ [INSERT YOUR NAME] is permitted to proceed herein as a poor person, and it is further

ORDERED that the County Clerk shall make no charge in connection with the prosecution of this matter/proceeding and shall accept for filing a Request for Judicial Intervention without payment of fees, and it is further

ORDERED that any recovery by judgment or settlement in favor of the plaintiff/petitioner shall be paid to the Clerk of the Court to await distribution pursuant to court order.

ENTER

J.S.C.