

INSTRUCTIONS: FILL IN THE BOX BELOW AND THE INDEX NUMBER. COMPLETE THE BLANK SPACES PRINTED IN BOLD BELOW FOLLOWING THE DIRECTIONS PROVIDED. PRINT AND USE BLACK INK ONLY.

SUPREME COURT OF THE STATE OF NEW YORK
COUNTY OF QUEENS

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In the Matter of the Application of _____ Index No. _____

AFFIDAVIT IN SUPPORT OF
APPLICATION TO PROCEED
AS A POOR PERSON

[YOUR NAME] Plaintiff/Petitioner

For Permission to Prosecute as a Poor
Person a Matter against

[FILL IN NAMES] Defendant (s) / Respondent (s) .
-----X

STATE OF NEW YORK } ss:
COUNTY OF } [INSERT COUNTY WHERE SIGNED]

_____ [YOUR NAME], being duly
sworn, says:

1. I reside at _____ [YOUR
ADDRESS] in the County of _____ [INSERT COUNTY OF RESIDENCE]
and State of New York, and I have resided in the State of New York
for the past _____ years [CONSECUTIVE YEARS OF RESIDENCE IN NEW
YORK STATE].

2. I am about to commence a lawsuit/special proceeding
for [BRIEFLY DESCRIBE THE NATURE OF THE RELIEF YOU SEEK]: _____

This lawsuit is based upon [DESCRIBE BRIEFLY THE FACTUAL BASIS FOR

THE LAWSUIT/SPECIAL PROCEEDING ABOUT TO BE COMMENCED]: _____

3. My sole source of income is [STATE IN DETAIL HOW YOU EARN (RECEIVE) ALL OF YOUR INCOME]. _____

I earn \$ _____ per _____ [SUBMIT PROOF OF THE AMOUNT, E.G., EMPLOYER'S PAY STUB, W-2, SOCIAL SERVICES ID.]:

4. I support myself and _____ [INSERT ACTUAL NUMBER] others in my household.

5. My property and their values are as follows [DESCRIBE IN DETAIL]: _____

6. I make this application pursuant to Section 1101 of the Civil Practice Law and Rules upon the ground that I am unable to pay costs, fees and expenses necessary to pursue my case and am unable to obtain the funds to do so, and unless an order is entered relieving me from the obligation to pay, I will be unable to prosecute my case.

7. No other person is beneficially interested in the recovery sought herein.

8. No previous application for the same or similar relief has been made by me in this case except:

[IF ANY PRIOR REQUEST HAS BEEN MADE, PROVIDE A DESCRIPTION OF WHERE, WHEN AND BY WHOM THE REQUEST WAS MADE, THE RESULT, AND IF THE APPLICATION WAS UNSUCCESSFUL, WHY YOU BELIEVE YOU ARE ENTITLED TO APPLY AGAIN.]

WHEREFORE, I respectfully ask for an order permitting me to prosecute an action/special proceeding as a poor person.

Plaintiff/Petitioner
[SIGN IN THE PRESENCE OF A
NOTARY PUBLIC]

Sworn to before me this
_____ day of _____ 200__

[PRINT YOUR NAME]

Notary Public