



The Merit Performance Award Program

NOMINATIONS SOUGHT IN RECOGNITION OF:

Heroism: Employees who have performed acts of heroism in the courts or the community

Outstanding Performance in the Workplace: Employees who are outstanding because of their sustained superior work performance, courtesy toward co-workers and the public, initiative or creativity

Community Service and Humanitarian Pursuits: Employees who have especially benefited the community in which they live through their involvement in community service or humanitarian pursuits

Outstanding Educational Efforts: Employees who have made substantial contributions in educating youth or the community about the law and our courts

GENERAL INSTRUCTIONS:

Non-judicial employees of the Unified Court System are eligible for nomination. Please review the pamphlet prepared by the Merit Performance Award Program Coordinator for additional information about the program.

Send completed nomination form no later than March 27, 2000 to:

Patricia K. Bucklin
Office of Court Administration
Agency Building 4, 20th Floor
Empire State Plaza, Albany, New York 12223
or fax to **(518) 473-5514**

The Merit Performance Award Nomination Form

(PLEASE TYPE OR PRINT PLAINLY, USING DARK INK.)

YOUR NAME—

TITLE—

HOME ADDRESS—

COURT/AGENCY/ORGANIZATION—

ADDRESS—

JUDICIAL DISTRICT (if applicable)—

TELEPHONE—

DATE—

MAY WE REVEAL YOUR NAME TO REVIEWERS? YES NO

Nomination Applies To:

NAME OF EMPLOYEE—

TITLE—

COURT AND LOCATION—

PLEASE CHECK CATEGORY:

ACTS OF HEROISM (On or off the job)

SUPERIOR WORK PERFORMANCE
(Includes courtesy toward co-workers and the public, initiative or creativity)

COMMUNITY SERVICE AND HUMANITARIAN PURSUITS (Benefit to the community)

OUTSTANDING EDUCATIONAL EFFORTS
(Recognizes substantial contributions in educating youth or the community about the law and our court)

PLEASE ATTACH EXPLANATION OF WHY THIS NOMINATION IS BEING SUBMITTED AND ANY OTHER RELEVANT MATERIAL WHICH SUPPORTS YOUR NOMINATION. PLEASE BE SPECIFIC, USING DETAILED ACTIONS.

NUMBER: